



METHODIST

COLLEGE OF ENGINEERING & TECHNOLOGY

(An Autonomous Institution)

Approved by AICTE, New Delhi & Affiliated to Osmania University

Accredited by NAAC with A+ and NBA for UG Courses

College Code: 1607

INTERNAL QUALITY ASSURANCE CELL - IQAC

Minutes of the IQAC meeting of Methodist College of Engineering and Technology held on 10th February 2023

The IQAC meeting of Methodist College of Engineering and Technology was held on 10th February, 2023 at 11.00 AM in the Board Room. Following members have attended the meeting.

Sl. No	Name	Designation	Status	Signature
1	Dr Prabhu G Benakop	Principal	Chairman	
2	Dr M Lakshmipathi Rao	Director	Member	
3	Dr S Venkateswar	Dean (Examinations)	Member	
4	Sri K Krishna Rao	Correspondent	Member	
5	Dr S Yella Reddy	MD, Sapala Organics	Member	
6	Dr A Rajashekar	Professor, ME	Member	
7	Dr VSSN Srinivasa Baba	Professor, ECE	Member	
8	Dr P. Lavanya	Professor, CSE	Member	
9	Dr M Sharada Varalaxmi	Professor, CSE	Member	
10	Dr Bandita Naik	Asso. Professor, CE	Member	
11	Dr. Y Mastanamma	Asso. Professor, EEE	Member	
12	Dr K Anuradha Reddy	Asso. Professor, Physics	Member	
13	Dr. Sujatha S	Asso. Professor, BM	Member	
14	Dr John William Carey Medithe	Asso. Professor, ECE	Member	
15	Mr A Sachendranath	Administrative Officer	Member	
16	Mr. Gopal Sharma	COE	Member	
17	Mr C Shyam Sunder	TPO	Member	
18	Mr. Kamalesh Y	Parent	Member	
19	Ms. Soumya Muddam	ECE Aluminus	Member	
20	Mr. Mohammed Uzair	CSE Student	Member	
21	Mr. T V S S Satyendra	HR Manager, Hitachi Vantara	Member	
22	Dr Ravi M Yadahalli	Professor & Dean (QA&A), ECE	Co-ordinator	



INTERNAL QUALITY ASSURANCE CELL - IQAC

Following is the Agenda for the Meeting:

1. Welcome by Chairperson
2. Organisation of webinars/ symposiums/ Technical events
3. Strengthening of alumni activities
4. Reserving 1% of budget for innovation, R&D activities and start up
5. Any other issue with the permission of Chairman
6. Vote of Thanks by Dean (QA&A)

Prof Prabhu G Benakop, principal, MCET has welcomed all the members. Then as per the directions, the IQAC Coordinator has taken up the items as per agenda.

Agenda 2: Organisation of webinars/ symposiums/ Technical events

The HODs are informed to submit the list of tentative technical events scheduled for the odd semester of academic year 2023-24 at the earliest.

Agenda 3: Strengthening of alumni activities

It was proposed to appoint Mr T Shyam Sunder as alumni coordinator and also the members were of the opinion that since Mr T Shyam Sunder is working as TPO, the alumni activities will be strengthened.

Agenda 4: Reserving 1% of budget for innovation, R&D activities and start up

As per the requirements of AICTE, it is decided to reserve 1% of budget for innovation, R&D activities and start up

Following are the resolutions made:

- To submit the list of webinars/ symposiums/ Technical events to be conducted in the odd semester of AY 2023-24.
- To strengthen alumni activities
- To reserve 1% of budget for innovation, R&D activities and start up as per the requirements of AICTE.

The meeting ended with the proposal of vote of thanks by Prof Dr. Ravi M Yadahalli, Dean (Quality Assurance & Accreditation).


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Minutes of the IQAC meeting of Methodist College of Engineering and Technology held on 30th August 2023

The IQAC meeting of Methodist College of Engineering and Technology was held on 30th August, 2023 at 11.00 AM in the Board Room. Following members have attended the meeting.

Sl. No	Name	Designation	Status	Signature
1	Dr Prabhu G Benakop	Principal	Chairman	
2	Dr M Lakshmipathi Rao	Director	Member	
3	Dr S Venkateswar	Dean (Examination)	Member	S. Venkateswar
4	Sri K Krishna Rao	Correspondent	Member	
5	Dr S Yella Reddy	MD, Sapala Organics	Member	
6	Dr A Rajashekar	Professor, ME	Member	
7	Dr VSSN Srinivasa Baba	Professor, ECE	Member	30/08/23
8	Dr P. Lavanya	Professor, CSE	Member	
9	Dr M Sharada Varalaxmi	Professor, CSE	Member	
10	Dr Bandita Naik	Asso. Professor, CE	Member	
11	Dr. Y Mastanamma	Asso. Professor, EEE	Member	
12	Dr K Anuradha Reddy	Asso. Professor, Physics	Member	
13	Dr. Sujatha S	Asso. Professor, BM	Member	
14	Dr John W Carey Medithe	Asso. Professor, ECE	Member	30/8
15	Mr A Sachendranath	Administrative Officer	Member	
16	Mr. Gopal Sharma - A	COE	Member	
17	Mr T Shyam Sunder	TPO	Member	
18	Mr. Kamalesh Y	Parent	Member	-
19	Ms. Soumya Muddam	ECE Aluminus	Member	-
20	Mr. Mohammed Uzair	CSE Student	Member	
21	Mr. T V S S Satyendra	HR Manager, Hitachi Vantara	Member	-
22	Dr Ravi M Yadahalli	Professor, ECE & Dean (QA&A)	Co-ordinator	



INTERNAL QUALITY ASSURANCE CELL - IQAC

Following is the Agenda for the Meeting:

1. Welcome by Chairperson
2. Report of Internal Academic Audit in all departments
3. Conduct of external academic audit in all departments
4. Workshop on quality improvement in assessment in OBE
5. Industry-Academics by Talentio
6. Any other issue with the permission of Chairman
7. Vote of Thanks by Dean (QA&A)

Prof Prabhu G Benakop, principal, MCET has welcomed all the members. Then as per the directions, the IQAC Coordinator has taken up the items as per agenda.

Agenda 2: Report of Internal Academic Audit in all departments

The principal informed the members that IAAC has visited all the departments and has submitted the report to the principal's office. Accordingly, he also asked the members to submit the compliance report of their respective departments at the earliest.

Agenda 3: Conduct of external academic audit in all departments

The principal informed the members that the director will form an external academic audit committee and the external audit will be conducted in month of October 2023 for all Departments.

Agenda 4: Workshop on quality improvement in assessment in OBE

Principal informed that a workshop on quality improvement in assessment of OBE will be conducted by the Director in the ensuing semester.

Agenda 5: Industry-Academics by Talentio: It was decided to have CRT training by Talentio Services Private Limited immediately in line with theory classes for 3rd and 5th Semester.

Following are the resolutions made:

- To initiate necessary action to submit the compliance report for the deficiencies mentioned in the internal academic report.
- To conduct external academic audit in all departments in ensuing (odd) semester of academic year 2023-24.
- To organise workshop on quality improvement in assessment of OBE



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- To have CRT training Talentio services private Limited immediately in line with theory classes for 3rd and 5th semester

The meeting ended with the proposal of vote of thanks by Prof Dr. Ravi M Yadahalli, Dean (Quality Assurance & Accreditation).


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